

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DCI Secretarial/Clerical MAG "Thank you" letters

STAT

EXTENSION

NO.

ER 87-2089

27676

DATE

4 June 1987

Adviser, S/C MAG  
7D00, HQS

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

ER

2.

3.

DDCI

4.

STAT

7D00, HQS

6.

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15.

B-614-1A

25X1

**Page Denied**

~~CONFIDENTIAL~~  
Central Intelligence Agency



Washington, D.C. 20505

**5 JUN 1987**

[Redacted]  
DO/PPS

25X1

Dear [Redacted]

25X1

Thank you for your participation in the Secretarial/Clerical Management Advisory Group since September 1986 and for your role in continuing the MAG's successful Secretary of the Year Awards.

I hope you will remember your time on the MAG as having been an opportunity to learn about the Agency as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials and clearly played a role in our recognition that the secretarial profession should be enhanced with new opportunities and a new pay scale. The Secretary of the Year Awards in particular prove that MAGs can make a difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

Sincerely,

**/s/ Robert M. Gates**

Robert M. Gates  
Deputy Director of Central Intelligence

cc: DO/CMS  
O/Personnel

~~CONFIDENTIAL~~

Central Intelligence Agency



Washington, D.C. 20505

5 JUN 1987

[redacted]  
O/DDS&T

25X1

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25X1

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/s/ Robert M. Gates

Robert M. Gates  
Deputy Director of Central Intelligence

cc: C/DS&T Admin  
O/Personnel

Central Intelligence Agency



Washington, D. C. 20505

5 JUN 1987

[Redacted]  
DS&T/NPIC

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*/s/ Robert M. Gates*

Robert M. Gates  
Deputy Director of Central Intelligence

cc: C/DS&T Admin  
O/Personnel